



Cornelis de Groot, Ph.D.  
Associate Professor of secondary mathematics education

September 7, 2011

Dear Cooperating Teacher:

Thank you for agreeing to mentor a beginning teacher of Secondary Mathematics from the University of Rhode Island this school year. We know opening your school and classroom to a beginning teacher is a generous and highly professional action to support the next generation of teachers. Please know URI honors and acknowledges your dedication and professionalism. We look forward to being educational partners with you in this endeavor. In this spirit, I am writing to you to share information about our teacher education program and to invite you to communicate openly and often with me to support the professional development of a highly qualified beginning teacher.

Below you will find the name and contact information for the student teacher assigned to your building this school year. He or she will be calling you very soon to set up a weekly practicum schedule for the fall and to begin to prepare for student teaching this coming spring semester.

**Student teacher:**

**Phone(s):**

**Home address (local):**

**Email:**

This student teacher will participate in (A) High school only OR (B) Middle and High School (circle one)

**Fall 2011 pre-student teaching practicum:** September 20-December 2, 2011

**Spring 2012 dates Student Teaching:**

**a) High School only:** January 24-May 11, 2012;

**b) Middle School and High School:** Jan. 24-March 16, 2011 and March 19-May 11, 2011

Enclosed you will find important information to help you mentor and supervise your URI student teacher. These include:

1. Stipend paperwork—**Please fax (874-9102) to Office of Teacher Education [WHITE]**
2. Your contact information sheet—**Due end of September [PINK]**
3. Fall 2011 EDC 430/431 syllabus including RIPTS and NCTM teacher standards
4. EDC 430 Methods Unit Plan task [BLUE]
5. EDC 431 Practicum Checklist and Attendance Log—**due December 6<sup>th</sup>. [GREEN]**
6. Pre-student Teacher Evaluation based on RI Professional Teacher Standards [TAN]—**Due December 6<sup>th</sup>.**

The Office of Teacher Education is responsible for setting up the student teaching placements, processing your stipend for working with a student teacher, and ensuring your student teacher has met requirements for placement in your school

and for initial teacher licensure (Background Criminal Investigation, TB test, application to student teach, passing scores on teacher licensure exams, etc.). The staff in this office can be reached at (401) 874-5930 or (401) 874-5252, FAX (401) 874-9102, email [agkammerer@mail.uri.edu](mailto:agkammerer@mail.uri.edu) (Mrs. Annie Kammerer) in 701 Chafee, Kingston, RI 02881. Their website is [http://www.uri.edu/hss/education/index\\_ote.html](http://www.uri.edu/hss/education/index_ote.html)

All Rhode Island teacher education candidates must demonstrate adequate pedagogical and content knowledge prior to beginning student teaching by submitting a passing score on the Praxis II: PLT and Praxis II: Mathematics Content tests. If the teacher candidate is unable to pass these tests by December 2010, he/she will not be able to student teach at your school in Spring 2011. The Office of Teacher Education and your teacher candidate will communicate with you about this if it becomes a concern.

In my role as Coordinator of the mathematics teacher education program at URI, I am responsible for the academic advising, methods education, and supervision of your student teacher. If you ever have any questions, concerns, or feedback, please do not hesitate to contact me at 874-4191 or e-mail me at [degrootc@mail.uri.edu](mailto:degrootc@mail.uri.edu). In an effort to conserve resources, I ask you to submit your evaluation paperwork to me via email. I will provide you with electronic copies in MS-Word format. I look forward to working and learning with you and our teacher candidates this year.

Sincerely yours,

Cornelis (Kees) de Groot, Ph. D.  
Associate Professor  
University of Rhode Island  
School of Education  
709 Chafee  
Kingston, RI 02881

Phone: 401-874-4149  
Cell: 401-465-6524  
Fax: 401-874-5471  
E-mail: [degrootc@mail.uri.edu](mailto:degrootc@mail.uri.edu)